



## Preschool Head Teacher (2026-27 School Year)

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The Preschool Head Teacher seeks to create a warm, inviting and creative learning environment for SAGA's preschool students. Under the guidance of the Director of Preschool Education, the Preschool Head Teacher works with an assistant and in cooperation with other preschool teachers to create an interesting and structured classroom curriculum. The ideal candidate is skilled in the planning, organization, and implementation of educational services tailored to children's needs. These objectives are accomplished in a German immersion environment.

This head teacher position can be offered as either salaried or hourly, depending on preference and arrangement. Both salaried and hourly contracts offer paid sick leave. A salaried role comes with comprehensive paid benefits, including health, dental, vision coverage, as well as paid personal leave.

SAGA employees don't just join a workplace—they become part of a close-knit family. Here, collaboration, mutual support, and a shared commitment to nurturing young minds create a welcoming and inclusive environment for all.

### Position Responsibilities

- Utilize child-driven, social and emotional approaches to child development
- Create an inclusive classroom reflecting the diversity of cultures and religious beliefs
- Appropriately challenge children's individual German language ability on a daily basis
- Encourage independence and conflict resolution techniques. Teach problem solving skills that encourage cooperation, sharing, and teamwork
- Effectively communicate and collaborate with co-workers, parents, and students
- Support a community of children, parents and educators that nurtures natural curiosity and fosters international awareness
- Plan yearly curriculum and create weekly lesson plans
- Conduct Parent Teacher Conferences, in a respectful and constructive manner, twice a year and produce progress reports once a year
- Manage and organize classroom materials to support educational activities within a set budget following the School's policies and procedures
- Position reports to the Director of Preschool Education. Teacher works with the Director to address challenging behaviors, curriculum concerns, and student concerns
- Actively partner with school leaders and the Board to be an active part of the growth of the school and the preschool program
- Perform related duties as assigned

### Qualifications

- Fluency in verbal and written English and German is required. Must be able to communicate effectively, verbal and written, with co-workers and parents in both languages
- Prior preschool/elementary school teaching experience is highly desired
- Degree such as BA/AA from accredited college (US or other country) in Early Childhood Education or equivalent experience is a plus, but not required
- Ability to work independently with moderate amount of supervision
- Reliability and punctuality; maintain confidentiality
- Proficient in email communication and cloud services (i.e. Google Drive)
- Positive attitude in words and actions at all times
- Background check required; Must be eligible to work in the US upon hiring
- CPR/First-Aid/AED certified for children and adults

### Working Conditions

- 25 hours per week (+ additional time for team collaboration); participate in monthly staff meetings and weekly team meetings
- Must have the flexibility to accommodate evening and/or weekend work, as required
- Compensation: averages \$26 - \$28/hour; depending on experience and credentials